

**KETCHIKAN PUBLIC UTILITIES**  
**REGULAR ADVISORY BOARD MEETING**  
**Tuesday, June 30, 2009 at 5:30 P.M.**  
**Ted Ferry Civic Center Conference Room**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **COMMUNICATIONS**
4. **PERSONS TO BE HEARD**
5. **CONSENT AGENDA**
  - a. Approval of Minutes – Regular Meeting of May 27, 2009
6. **UNFINISHED BUSINESS**
  - a. Discussion of the Role of the KPU Advisory Board – Deferred from Advisory Board Meeting of May 27, 2009
7. **NEW BUSINESS**
  - a. Staff Overview of the Telecommunications Division and Discussion of Issues by the Advisory Board
  - b. Approval of Contract No. 09-27 - FERC Part 12D Inspection and Potential Failure Mode Analysis (PFMA) Review, Hatch Acres Corporation
  - c. Authorizing Negotiation of a Professional Services Agreement for Contract No. 09-21, NEPA Environmental Assessment and Permitting Support for KPU Line Extension to USCG LORAN Station Shoal Cove – Tetra Tech EC, Inc.
  - d. Approving Change Order No. 1 to Contract No. 08-56, Line Extension to USCG LORAN Station Shoal Cove – Commonwealth Associates, Inc.
  - e. Authorizing Negotiation of a Professional Services Agreement for Contract No. 09-24, Engineering Services for Modifications to Bethe Substation – Commonwealth Associates, Inc.
  - f. Bids for Contract No. 09-20 – ADC Optical Distribution Frame Equipment, Codale Electric Supply, Inc.

- g. Authorizing Offer of Employment – Telecommunications Division Engineer

**8. MANAGER'S REPORTS**

- a. Utility Operating Divisions' Project Status Reports – May 2009
- b. Comprehensive Annual Financial Report of the City of Ketchikan, Alaska and the Supplementary Compliance Report Section for the Year Ended December 31, 2008
- c. Ketchikan Public Utilities Financial Statements for the Quarter Ending March 31, 2009
- d. Completion of Contracts Nos. 07-01 and 08-42 – Ketchikan Lakes Powerhouse Turbine Upgrade Work
- e. Change Order No. 6 to Contract No. 07-38, UV Disinfection and Chloramination Facility – Southeast Engineering, Inc.
- f. Authorizing Employment Agreement Between Ketchikan Public Utilities and Steven Hunt
- g. Authorizing Budget Transfers - Increase of Professional Services for IP Network Projects, SCN Research
- h. Authorizing Budget Transfer – Furnace Braising for Bailey Unit No. 4 Cylinder Head, Wartsila North America
- i. Ketchikan Lakes Unit No. 3 Bearing Failure
- j. Appointment of Outside Plant Foreman
- k. Request for Pivot Group Reports – Advisory Board Member Ledford
- l. Electric Division System Losses – Advisory Board Member Nesje
- m. Report of June 24, 2009 Telecommunications Outage
- n. Telecommunications Division Revenue Analysis – Advisory Board Member Nesje

**9. FUTURE AGENDA ITEMS**

**10. ADVISORY BOARD MEMBER COMMENTS**

**11. OTHER NEW BUSINESS**

**12. ADJOURNMENT**

**FYI:** Lake Levels and System Generation Report for the Month of May 2009  
Water Utilization Study Report – May 2009  
Recognition of Swan Lake Hydroelectric Plant Employees

