

**CITY OF KETCHIKAN**

**REGULAR CITY COUNCIL MEETING**

**December 15, 2011**

**7:00 P.M.**

**AGENDA**

1. **CALL TO ORDER**
2. **ROLL CALL**

**Please Rise for the Pledge of Allegiance**



**PUBLIC HEARING ON RESOLUTION NO. 11-2433 - AMENDING THE 2011 KETCHIKAN PUBLIC UTILITIES ANNUAL BUDGET – ELECTRIC DIVISION - \$235,500 AND WATER DIVISION \$225,000**



**PUBLIC HEARING ON RESOLUTION NO. 11-2420 – ADOPTING 2012 GENERAL GOVERNMENT BUDGET**



**PUBLIC HEARING ON RESOLUTION NO. 11-2421 - ADOPTING 2012 KETCHIKAN PUBLIC UTILITIES BUDGET**



3. **COMMUNICATIONS**
4. **PERSONS TO BE HEARD**
5. **CONSENT AGENDA**

*Items listed under Consent Agenda 5 are considered to be routine by the City Council and will be approved in one motion unless a Councilmember requests an item be considered separately.*

**a. General Government**

- (1) Approval of Minutes - Special Meetings of November 30, December 5, 6, 2011; Regular Meeting of December 1, 2011
- (2) Contract No. 11-02 - Evening Construction Activities - Phase I of Berths I and II Replacement Project
- (3) Letter of Support - Community Connections' Application for a USDA Low Interest Loan for the Purchase of a Renovated Building at 723 Stedman Street.

(4) Ketchikan Gateway Borough CPV Fund Grant - Amendment No. 2 - Interim Repairs to Berths I and II, Modifications to Berth III Floating Dock, and Creek Street Pedestrian Trestle Repairs

(5) Declaration of Surplus Equipment - Fish Trap Anchor

**b. Ketchikan Public Utilities**

(1) Budget Transfer - Bethel Substation Switchgear Witness Testing

(2) Resolution No. 11-2433 - Amending the 2011 Ketchikan Public Utilities Annual Budget to Provide Supplemental Appropriations - Electric Division \$231,500 and Water Division 225,000

**6. UNFINISHED BUSINESS**

**a. General Government**

(1) Resolution No. 11-2429 - Consolidating the Joint Cooperative Relations, Joint Tax and Joint Solid Waste Committees Into One Joint Committee - Deferred from December 1, 2011

(2) Resolution No. 11-2420 - Adopting the General Government Annual Budget for the Year 2012 - Postponed from December 12, 2011

**b. Ketchikan Public Utilities**

(1) Resolution No. 11-2421 - Adopting the Ketchikan Public Utilities Annual Budget for the Year 2012 - Postponed from December 12, 2011

**7. NEW BUSINESS**

**a. General Government**

(1) Contract No. 10-31 – Change Order No. 4 - Construction Services for the Construction of a New Fire Station - Dawson Construction, Inc.

(2) Resolution No. 11-2434 - Recognizing Lloyd Gossman for his Years of Service at the Human Resources Division

(3) Award of Contract No. 11-35 - 2012-2014 Port Food Vendor Program

(4) Request for Removal of Trees Within the Undeveloped Front Street Right-of-Way - Brad and Nancy Washington

(5) Budget Transfer - Port Department's 2011 Space Rental

**b. Ketchikan Public Utilities**

(1) Professional Services Agreement for the Design of Chlorination Booster System - May Engineering Services, LLC

(2) Exempting the Procurement of a Bethel Substation High Voltage Cable from Competitive Bidding/Quotation Requirements - The Okonite Company

(3) Various Ketchikan Public Utilities Division Budget Transfers

8. **VOUCHERS** - Ketchikan Daily News - \$1,173.84

9. **MANAGER'S REPORTS**

a. **General Government**

- (1) Schedule of General Government and Ketchikan Public Utilities Appropriated Reserves Through the City Council Meeting of December 1, 2011
- (2) Contract No. 10-31 (Construction Manager/ General Contractor Construction Services for the Construction of a New Municipal Fire Station) Update - Minutes of Weekly Construction Progress Meeting No. 34
- (3) Contract No. 11-27 - Construction Manager/General Contractor Services for the Construction of a New Municipal Public Library - Minutes of Weekly Design/Construction Progress Meeting No. 33
- (4) Contract No. 11-02 - Phase I of Berths I and II Replacement Project - Weekly Construction Meeting Minutes of November 18, 2011
- (5) Contract No. 10-31 (Construction Manager/ General Contractor Construction Services for the Construction of a New Municipal Fire Station) Update - Minutes of Weekly Construction Progress Meeting No. 35
- (6) Contract No. 11-27 - Construction Manager/General Contractor Services for the Construction of a New Municipal Public Library - Minutes of Weekly Design/Construction Progress Meeting No. 34
- (7) Contract No. 11-02 - Phase I of Berth I and II Replacement Project - Weekly Construction Meeting Minutes of November 25, 2011
- (8) Draft 2012 Cruise Ship Schedule and Berth Assignments
- (9) Small Boat Harbors Hot Berthing Policy
- (10) Contract No. 11-21 Update - Jackson/Monroe Streets & 4<sup>th</sup>/7<sup>th</sup> Avenues Reconstruction Project - Miller Construction Co., Ltd.
- (11) 2011 Sales Tax Report No. 9
- (12) Public Works Department Project Status Report - November 2011
- (13) Police Department Canine Activity Report - November 2011
- (14) Results of Contract No. 11-50 - Surplus Equipment Sale
- (15) Contract No. 11-02 - Phase I of Berths I and II Replacement Project - Temporary Front Street Lane Closure and Deactivation of the Dock Street/Fronts Street Traffic Signal
- (16) General Government Financial Statements for the First Ten Months Ending October 31, 2011

**b. Ketchikan Public Utilities**

- (1) Project Status Reports of the KPU Operating Divisions - November 2011

**10. CITY CLERK'S FILE**

- (a) Gaming Permit Application

**11. CITY ATTORNEY'S FILE**

- (a) Activity Report - October and November 2011

**12. FUTURE AGENDA ITEMS**

**13. MAYOR AND COUNCIL COMMENTS**

**14. OTHER NEW BUSINESS**

**15. EXECUTIVE SESSION**

*Items listed under Executive Session are items for which an executive session is requested and on which the City Council may or may not take action.*

**a. General Government**

- (1) Request for Executive Session - Potential Litigation Associated with Contract No. 10-40 - Ketchikan General Hospital Surgery Suites HVAC Improvements - Little Susitna Construction Company, Inc.

Recommended Motion: I move the City Council declare that it is in the best interest of the City to go into executive session in accordance with KMC 2.04.025(a)(1) and AS 44.62.310(c)(1) and (3) to discuss Little Susitna Construction Company, Inc.'s claims relating to its performance of the agreement for Ketchikan General Hospital HVAC Improvement, Contract No. 10-40, as set forth in the company's Notice of Contract Dispute dated July 12, 2011, which includes the need to discuss subjects and knowledge of which could have an adverse impact upon the finances of the City and to discuss potential litigation strategies with legal counsel within the attorney-client privilege.

**b. Ketchikan Public Utilities**

**16. ADJOURNMENT**

**FYI:**

**a. General Government**

- (1) Ketchikan Visitors Bureau's Quarterly Report of the President and Chief Executive Officer - April Through June 2011
- (2) Ketchikan Cooperative Relations Committee Meeting - Unapproved Minutes of December 2, 2011
- (3) Ketchikan Public Library Officer Manager Participation in Teen Programming Webinar

**b. Ketchikan Public Utilities**

- (1) Lake Levels and System Generation Report for the Month of November 2011
- (2) Water Utilization Study Report - November 2011