

**CITY OF KETCHIKAN**

**REGULAR CITY COUNCIL MEETING**

**November 03, 2011                      7:00 P.M.**

**AGENDA**

**1.     CALL TO ORDER**

**2.     ROLL CALL**

**Please Rise for the Pledge of Allegiance**

**3.     COMMUNICATIONS**

**4.     PERSONS TO BE HEARD**

**5.     CONSENT AGENDA**

*Items listed under Consent Agenda 5 are considered to be routine by the City Council and will be approved in one motion unless a Councilmember requests an item be considered separately.*

**a.     General Government**

(1)    Approval of Minutes - Regular Meeting of October 20, 2011

(2)    Ordinance No. 11-1683 - Repealing Subsection (a) (2) of Section 13.09.010 of the Ketchikan Municipal Code Entitled "Designated-Penalty for Violation" Relating to Access to the Port of Ketchikan - Second Reading

(3)    Draft Request for Proposals - Biomass Fuel Supply

**b.     Ketchikan Public Utilities**

**6.     UNFINISHED BUSINESS**

**a.     General Government**

(1)    Ordinance No. 11-1685 - Cooperation Agreement Between the Ketchikan Gateway Borough, the City of Ketchikan and the Ketchikan Indian Community - Authorizing a Payment in Lieu of Taxes - First Reading

(2)    Appointments to Boards and Commissions - Mayor Williams

**b.     Ketchikan Public Utilities**

**7.     NEW BUSINESS**

**a. General Government**

- (1) Offer of Employment - Senior Curator of Programs
- (2) Contract No. 10-31 - Change Order No. 3 - Construction Manage/General Contractor Construction services for the Construction of a New Fire Station - Dawson Construction, Inc.
- (3) Competitive Bid of Contract No. 11-34 - 2012-2014 Dock Vendor Program
- (4) Competitive Bid of Contract No. 11-35 - 2012-2014 Food Vendor Program
- (5) Contract No. 09-30 - Change Order No. 4 (Final) - Tongass Utilities Replacement Project Phase II - S&S General Contractors and Equipment Rentals, Inc.
- (6) Contract No. 11-02 - Change Order No. 1 - Phase I of Berths I and II Rehabilitation Project - Dutra Construction
- (7) Proposed Olson Marine Development of ATS 1641 Tract A
- (8) Declaring the Demolition of 327 Bawden Street as a Public Emergency and Authorizing Negotiation of a Professional Services Agreement for the Development of an Abatement/Demolition Plan - Carson Dorn, Inc.

**b. Ketchikan Public Utilities**

- (1) Budget Transfer - Exempting Taqua T7000 Switch Hardware and Software from Competitive Bidding/Quotation Requirements
- (2) Ordinance No. 11-1687 - Declaring Three Taqua PIC1 Packet Interface Cards to be Surplus City Property; Exempting from Competitive Bidding - Authoring Sale of Those Items to Taqua, LLC - First Reading
- (3) Contract No. 10-03 - Change Order No. 3 - Phase II Design for Replacement of Bethe Substation - Commonwealth Associates, Inc.
- (4) Award of Contract No. 11-52 - Phase III Construction Support Services for the Replacement of Bethe Substation - Commonwealth Associates, Inc.
- (5) Award of Contract No. 11-47 - Internet Content Cashing Appliance - Right Systems Inc.
- (6) Award of Contract No. 11-40 - UV Facility Warehouse Construction - Wolverine Supply, Inc.

**8. VOUCHERS - Ketchikan Daily News - \$8,870.16**

**9. MANAGER'S REPORTS**

**a. General Government**

- (1) Schedule of General Government and KPU Appropriated Reserves Through the City Council Meeting of October 20, 2011
- (2) Contract No. 10-31 (Construction Manager/General Contractor Construction Services for the Construction of a New Municipal Fire Station) Update - Minutes of Weekly Construction Progress Meeting No. 28

- (3) Contract No. 11-27 - Construction Manager/General Contractor Services for the Construction of a New Municipal Public Library - Minutes of Weekly Design/Construction Progress Meeting No. 27
  - (4) Alaska Association of Harbormasters and Port Administrators - 2011 Ketchikan Port & Harbor Employee of the Year Award - Assistant Harbormaster William Bousley  
Reelection of Port and Harbors Director Steve Corporon as President of the Alaska Association of Harbormasters and Port Administrators
  - (5) Police Department Canine Activity Reports - August and September 2011
  - (6) Contract No. 11-02 - Phase I of Berths I and II Replacement Project - Weekly Construction Meeting Minutes of October 14, 2011
  - (7) 2012 Proposed General Government and Ketchikan Public Utilities Annual Budgets
  - (8) Contract No. 10-31 (Construction Manager/General Contractor Construction Services for the Construction of a New Municipal Fire Station) Update - Minutes of Weekly Construction Progress Meeting No. 29
  - (9) Contract No. 11-27 - Construction Manager/General Contractor Services for the Construction of a New Municipal Public Library - Minutes of Weekly Design/Construction Progress Meeting No. 28
  - (10) Contract No. 11-02 - Phase I of Berths I and II Replacement Project - Weekly Construction Meeting Minutes of October 21, 2011
  - (11) Contract No. 11-04 - City Hall Siding & Roof Replacement Design - Preliminary Building Assessment Report - Bazan & Associates Architects, Inc.
  - (12) Report of October 25-26, 2011 Landslide
  - (13) Energy Modeling and LEED Template Services - Ketchikan Public Library
  - (14) Ketchikan Public Library Basement Wood Pellet Boiler System Design
  - (15) Ketchikan Public Library Project – Percent for Art Program
  - (16) Contract No. 10-31 (Construction Manager/General Contractor Construction Services for the Construction of a New Municipal Fire Station) Update - Minutes of Weekly Construction Progress Meeting No. 30
  - (17) Contract No. 11-27 - Construction Manager/General Contractor Services for the Construction of a New Municipal Public Library - Minutes of Weekly Design/Construction Progress Meeting No. 29
- b. Ketchikan Public Utilities**
- (1) Contract No. 11-13 - Water/Wastewater/Storm Drainage Cost Allocation and Rate Design Study - FCS Group
  - (2) Phase II of the Electric Division Rate Structure Project - Cost of Service Analysis - D. Hittle & Associates, Inc.

**10. CITY CLERK'S FILE**

**11. CITY ATTORNEY'S FILE**

**12. FUTURE AGENDA ITEMS**

**13. MAYOR AND COUNCIL COMMENTS**

**14. OTHER NEW BUSINESS**

**15. EXECUTIVE SESSION**

*Items listed under Executive Session are items for which an executive session is requested and on which the City Council may or may not take action.*

**a. General Government**

- (1) Request for Executive Session - Collective Bargaining Agreement Between the City of Ketchikan and the International Brotherhood of Electrical Workers - Local 1547

Recommended Motion: I move that the City Council declare that consistent with the City Manager's memorandum dated October 17, 2011 it is in the best interest of the City to discuss negotiations regarding a collective bargaining agreement between the City of Ketchikan and the International Brotherhood of Electrical Workers, Local 1547 in executive session; in accordance with that finding, the City Council go into executive session in accordance with KMC 2.04.025(a)(1) and (b)(2) and AS 44.62.310 (c)(1) and (3) to discuss said negotiations and the auxiliary items described in the City Manager's memorandum dated October 17, 2011, which matters include the need to discuss subjects the knowledge of who which would have any adverse impact upon the finances of the City and upon the City's ability to negotiate favorable labor settlements.

**b. Ketchikan Public Utilities**

- (1) Request for Executive Session - Collective Bargaining Between the City of Ketchikan d/b/a Ketchikan Public Utilities and the International Brotherhood of Electrical Workers - Local 1547

Recommended Motion: I move that the City Council declare that consistent with the General Manager's memorandum dated October 17, 2011 it is in the best interest of the City to discuss negotiations regarding a collective bargaining agreement between the City of Ketchikan d/b/a Ketchikan Public Utilities and the International Brotherhood of Electrical Workers, Local 1547 in executive session; in accordance with that finding, the City Council go into executive session in accordance with KMC 2.04.025 (a)(1) and (b)(2) and AS 44.62.310 (c)(1) and (3) to discuss said negotiations and the auxiliary items described in the General Manager's memorandum dated October 17, 2011, which matters include the need to discuss subjects the knowledge of who which would have any adverse impact upon the finances of the City and upon the City's ability to negotiate favorable labor settlements.

**16. ADJOURNMENT**

**FYI:**

**a. General Government**

- (1) Ketchikan Visitors Bureau's 2011-2012 Marketing Plan and Quarterly Activity Report - January Through March 2011
- (2) Small Business Development Center Third and Fourth Quarter Report FY2011 - April Through September 2011

**b. Ketchikan Public Utilities**

- (1) Boys & Girls Clubs of Southcentral Alaska's Quarterly Activity and Financial Reports - July Through September 2011
- (2) Alaska Legal Services Corporation's Quarterly Financial Report - July Through September 2011