

**CITY OF KETCHIKAN**  
**REGULAR CITY COUNCIL MEETING**

**July 7, 2011                      7:00 P.M.**

**AGENDA**

**1.     CALL TO ORDER**

**2.     ROLL CALL**

**Please Rise for the Pledge of Allegiance**

**3.     COMMUNICATIONS**

**4.     PERSONS TO BE HEARD**

**5.     CONSENT AGENDA**

*Items listed under Consent Agenda 5 are considered to be routine by the City Council and will be approved in one motion unless a Councilmember requests an item be considered separately.*

**a.     General Government**

- (1)    Approval of Minutes - Special Meeting of June 9, 2011 and Regular Meeting of June 16, 2011
- (2)    2010 Financial and Compliance Audit - Change Order No. 1 - Mecham, Richardson and Company
- (3)    Award of Contract No. 11-27 - Pre Construction Phase Services and Construction Phase Work for the Ketchikan Public Library - Dawson Construction, Inc.
- (4)    Contract No. 06-20 - Twelve Month Extension of Bayview Cemetery Maintenance and Operations - PM Landscaping
- (5)    Resolution No. 11-2407 - Requesting Municipal Assistance Funding from the Alaska Department of Environmental Conservation - the State Fiscal Year 2013 Municipal Matching Grant Program - Solid Waste Recycling and Handling Facility Expansion Project
- (6)    Contract No. 10-08 - Award of Comprehensive Storm Drainage Study Final Report – Tetra Tech Alaska, LLC
- (7)    Budget Transfer - Crating and Shipping Costs Associated with the Molds Used in Casting “The Rock”
- (8)    Revocable and Limited Permit to Work on or Encroach Upon Platted, Unimproved City Right of Way - Olson Marine, Inc.

- (9) Resolution No. 11-2404 - Submission of an Application by the State of Alaska Department of Fish and Game for a Federal Aid Sport Fish Restoration Act Grant for Preliminary Design of Replacement of the City's Bar Harbor Launch Ramp

**b. Ketchikan Public Utilities**

- (1) Resolution No. 11-2410 - Submittal of an Application for Grant Funding - State Fiscal Year 2012 ADEC Municipal Water, Sewerage, and Solid Waste Matching Grants Program - Jackson/Monroe Streets and 4<sup>th</sup>/7<sup>th</sup> Avenues Water and Sewer Replacement Project
- (2) Resolution No. 11-2409 - Submittal of an Application for Grant Funding State - Fiscal Year 2012 - ADEC Municipal Water, Sewerage, and Solid Waste Matching Grants Program - Alaska Avenue Water and Sewer Mains Replacement Project
- (3) Resolution No. 11-2408 - Requesting Municipal Assistance Funding from the Alaska Department of Environmental Conservation - State Fiscal Year 2013 Municipal Matching Grant Program - Jackson/Monroe and 4<sup>th</sup>/7<sup>th</sup> Avenues Water and Sewer Replacement
- (4) Resolution No. 11-2406 - Requesting Municipal Assistance Funding from the Alaska Department of Environmental Conservation - State Fiscal Year 2013 Municipal Matching Grant Program - Extension of Water and Sewer Mains from Ketchikan Ready-Mix to Don King Road

**6. UNFINISHED BUSINESS**

**a. General Government**

**b. Ketchikan Public Utilities**

- (1) Recruitment Agreement for the Position of Telecommunications Division Engineering Manager - Management Recruiters of Sacramento

**7. NEW BUSINESS**

**a. General Government**

- (1) Resolution No. 11-2394 - Proposing that the Filing Period as Candidate for Mayor or Councilperson Be Changed
- (2) Award of Contract No. 11-24 - Management Services for Jackson/Monroe Streets and 4<sup>th</sup>/7<sup>th</sup> Avenues Reconstruction - Dowl HKM
- (3) Contract No. 10-30 - Amendment No. 5 - Professional Services Agreement for the Design of the Ketchikan Public Library - Design of Wood Pellet Boiler System - Bettisworth Welsh Whiteley, LLC
- (4) Contract No. 10-21 - Change Order No. 1 - Ketchikan General Hospital Master Plan Schematic Design of Option 10-A, Phases 1-4 - NAC Architecture
- (5) Resolution No. 11-2412 - Amending the Compensation Plan for the Reclassification of the Position of Legal Secretary to Paralegal Within the Law Department

- (6) Contract No. 09-33 - Amendment No. 6 - Professional Services Agreement for the Design of the Ketchikan Municipal Fire Station - Design of Wood Pellet Boiler System - Bettisworth Welsh Whiteley, LLC

**b. Ketchikan Public Utilities**

- (1) Budget Transfer - 2011 Water Division Overtime Account
- (2) Contract No. 10-03 - Change Order No. 2 - Phase II Design for Replacement of Bethel Substation - Commonwealth Associates, Inc.
- (3) Budget Transfer - Contract No. 11-13 - Water/Wastewater/Storm Drainage Cost Allocation and Rate Design Study
- (4) Offer of Employment - Electric Division Manager
- (5) Budget Transfer - Electric Division Manager Placement Fee - Management Recruiters of Sacramento
- (6) Resolution No. 11-2411 - Submission of A Proposition as to Whether the City Should Issue Municipal Utilities Revenue Bonds Not to Exceed \$15,000,000 - Whitman Lake Hydroelectric Project
- (7) Discussion Relative to Whitman Lake Hydroelectric Project – Councilmember Sivertsen

**8. VOUCHERS – Ketchikan Daily News - \$4,149.62**

**9. MANAGER’S REPORTS**

**a. General Government**

- (1) General Government and KPU Appropriated Reserves Through the City Council Meeting of June 16, 2011
- (2) Contract No. 10-31 - Minutes of Weekly Construction Progress Meeting No. 10 - New Municipal Fire Station
- (3) Contract No. 10-30 - Minutes of Weekly Design Progress Meeting No. 10 - New Public Library Project
- (4) 2011 Sales Tax Report No. 3
- (5) Contract No. 11-21 – Update Jackson/Monroe Streets & 4<sup>th</sup>/7<sup>th</sup> Avenues Reconstruction Project – Miller Construction Co., Ltd.
- (6) 2012 State Capital Budget
- (7) Contract No. 10-31 - Minutes of Weekly Construction Progress Meeting No. 11 - New Municipal Fire Station
- (8) Contract No. 10-30 - Minutes of Weekly Design Progress Meeting No 11 - New Public Library Project

- (9) Contract No. 10-31 - Minutes of Weekly Design Progress Meeting No. 12 - New Municipal Fire Station
- (10) Contract No. 10-30 - Minutes of Weekly Design Progress Meeting No. 12 - New Public Library Project
- (11) Library Building Committee Design Work Session - LEED Practices/Certification
- (12) General Government Financial Statements for the First Four Months Ending April 31, 2011
- (13) Berths I & II Rehabilitation Project Update - Potential Acquisition of the Ketchikan Visitors Office Building
- (14) Police Department Canine Activity Report - June 2011
- (15) General Government Financial Statements for the First Five Months Ending May 31, 2011
- (16) Report on the Renewal of the City's Blue Cross Health Insurance Plan for the Fiscal Year 2011-2012
- (17) 2011 ADEC Inspection of the Deer Mountain Landfill

**b. Ketchikan Public Utilities**

- (1) Report of June 26, 2011 Power Outage
- (2) Report of June 29, 2011 Power Outage
- (3) Contract No. 10-19 Update - Baranof Reservoir Replacement Construction Project - Skarr Construction, Inc.

**10. CITY CLERK'S FILE**

**11. CITY ATTORNEY'S FILE**

**12. FUTURE AGENDA ITEMS**

**13. MAYOR AND COUNCIL COMMENTS**

**14. OTHER NEW BUSINESS**

**15. EXECUTIVE SESSION**

*Items listed under Executive Session are items for which an executive session is requested and on which the City Council may or may not take action.*

**a. General Government**

1. Collective Bargaining Agreement Between the City of Ketchikan and the Public Safety Employees Association

**Recommended Motion:** I move that the City Council declare that consistent with the City Manager's memorandum dated June 29, 2011 it is in the best interest of the City to discuss negotiations regarding

a collective bargaining agreement between the City of Ketchikan and the Public Safety Employees Association in executive session; in accordance with that finding, the City Council go into executive session in accordance with KMC 2.04.025(a)(1) and (b)(2) and AS 44.62.310(c)(1) and (3) to discuss said negotiations and the auxiliary items described in the City Manager's memorandum dated June 29, 2011, which matters include the need to discuss subjects the knowledge of which would have an adverse impact upon the finances of the City and upon the City's ability to negotiate labor settlements.

**b. Ketchikan Public Utilities**

- (1) Potential Litigation Strategies with Legal Counsel Within the Attorney-Client Privilege Relating to the Impact of the Application of U.S. Forest Service's Roadless Rule on the Whitman Lake Hydroelectric Project and Future City Projects

**Recommended Motions:** I move that the City Council declare that consistent with the General Manager's memorandum dated June 29, 2011, it is in the best interests of the City to go into executive session in accordance with KMC 2.04.025(a)(3) and AS 44.62.310(c)(3) to discuss potential litigation strategies with legal counsel within the attorney-client privilege relating to the impact of the application of U.S. Forest Service's Roadless Rule on the Whitman Lake Hydroelectric Project and future City projects

**16. ADJOURNMENT**

**FYI:**

**a. General Government**

- (1) Unapproved Minutes of the June 10, 2011 Ketchikan Gateway Borough/City of Ketchikan Cooperative Relations Committee Meeting

**b. Ketchikan Public Utilities**