

City of Ketchikan Building Department
2930 Tongass Ave., Ketchikan, AK 99901
Phone: (907) 228-4728 or 228-4737, Fax: (907) 225-8721

Application # _____

BUILDING APPLICATION FORM

**To Be Submitted at the Ketchikan Gateway Borough Planning and Zoning Office
1900 First Avenue, Suite 126, Ketchikan, AK 99901**

Owner Name: _____ Date: _____

Mailing Address: _____

Phone: Day: _____ Evening: _____ Fax: _____

Site Location

Address: _____

U.S. Survey _____ Block _____ Lot _____ Sub-lot _____

KGB: Parcel Number _____ Flood Plain Zone (yes/no) _____

Type of Construction

Commercial Alteration	Concrete Structure
Commercial New	Wood Structure
Residential Alteration	Wood Deck and Stairs Only
Residential New	Electrical Service Only
Temporary Structure	Plumbing Only
Modular Structure	Mechanical Only
Steel Structure	Foundation or Retaining Wall
Building Demolition	

Estimated Cost of construction: _____

Description of Work

Describe work being done:

Existing building size: _____ square feet Stories High _____

New addition or building size: _____ sq. ft. New deck size _____ sq. ft.

Describe how the building will be used (i.e. residential, day care, store, etc.)

Attach Three Sets of Plans-one will be returned to owner with corrections noted

Construction documents must show:

1. Site plan showing lot lines, bearings and distances, buildings, setbacks, streets, etc.
2. Grading plan with slopes, elevations, and placement of earthwork.
3. Building Plans to include: foundation, floor, roof plan, electrical, mechanical and plumbing plans.
4. Cross sections: foundation, floors, walls, and roof- showing building materials, sizes and spacing, and connections.