

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 12/8/09**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM, 12/8/09, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

[X] Mr. James "Rod" Bray
 [] Mr. Rick Erickson
 [X] Ms. Donna Gellings
 [X] Mr. John Malouf
 [X] Mr. Dave Nesje (Chairman)
 [X] Mr. Richard Foley
 [X] Mr. Dale "Mickey" Robbins (Vice Chairman)
 [] Mr. Jason Harris (Council member)
 [X] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

	Excused
[] Mr. James "Rod" Bray	[]
[X] Mr. Rick Erickson	[]
[] Ms. Donna Gellings	[]
[] Mr. John Malouf	[]
[] Mr. Dave Nesje (Chairman)	[]
[] Mr. Richard Foley	[]
[] Mr. Dale "Mickey" Robbins (Vice Chairman)	[]
[X] Mr. Jason Harris (Council member)	[]
[] Mrs. Terri-Lee Gould	[]

Harbor Staff Present:

[] Mr. Steve Corporon
 [] Mr. Les Zetterberg
 [X] Ms. Sue Kurle
 (X) Mr. Dave Timmerman

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the 11/10/09 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, Mr. Robbins, Mr. Foley & Mrs. Gould.

COMMUNICATIONS:

1. William Tatsuda....Please pass on to the Harbor Advisory Board for me. I understand that there is a possibility that the proposed public restrooms may be located at the top of the Thomas Basin ramp an Stedman St. next to the Salvation Army, and that the four parking spaces and loading zone there would be eliminated. There is a shortage of parking convenient to that ramp now. I am opposed to eliminating these parking spaces, which are constantly in use. I suggest that the restrooms be placed between the building at 525 Stedman St. and Channel Electric Building. There is a public right of way there that presently serves as free parking for 525 Stedman St. and as junk and trash storage. There is water and sewer close by that spot, which serves no purpose as a right of way.

2. Mary Lynne Dahl....I agree with Bill Tatsuda that the parking places just above the Thomas Basin ramp are badly needed as parking, not as a site for public restrooms, and further agree that the site he suggests between Channel Electric and 525 Stedman is a much better site. If the parking place at the top of the ramp is removed, there will be no way for people to unload and pack things onto their boats; it is almost impossible to do that from a street parking spot. Please pass my comments on the Parts & Harbors meeting on this issue.

PERSONS TO BE HEARD:**1. Marvin Davis, Ketchikan Yacht Club**

Not in favor of losing any parking spaces or loading zones for a restroom, we do need a restroom but we need parking & loading zones more. There are better areas that we could put in a couple of piling and would have a nice facility. We need a better ramp access.

2. WM W Spencer, ACMS, Inc.

We need a restroom at that end of the town. I think it would work fine on the harbor side of the road. We need the parking spaces. I like the idea about putting some piling in just on the south side of the bridge and put the restroom there.

3. Janine Gibbons, Stedman/Thomas Association

How about key cards given out to the public by the storeowners. We are open to other location possibilities just so we get restrooms. We are looking for the PHAB Board to at this time support the need for a restroom at the south side of the bridge. We are still looking into other sites and have made no decisions yet. We do have a time crunch to get this done or we will lose the grant money. We do not have a drop-dead date yet because of the lawsuit.

4. Stephen Reeve, Stedman/Thomas Association

We have been working toward this for a couple of years now. We know as business owners what is like not to have public restrooms in that area. We know there are issues with maintenance & cost, but the businesses are willing to contribute to this need in some way. I think card access to the restrooms is a

good idea. We need the board to support the concept of a public restroom in the area at this time. We hope you are with us on it. We think we can build a facility for the amount of money we have, but if we have to drive piling we would more than likely have to go back to the CPV or find funds from some other source to get additional funds to complete the project. Site A would be ideal & would fall within our budget. Site B, Salvation Army wants money but not sure how much & site D, the new one would cost more because of pilings.

5. Pat Jirschele, Box 23492 Ketchikan, AK

The harbor users need a restroom in that area of Ketchikan, we need showers also. The Thomas Basin ramps are too short and dangerous.

6. Kent Miller, Box 6002 Ketchikan, AK

None of the locations on the display cost parking or loading zones. We have nothing in the works as to who will supply & maintain the restroom, we are looking towards the City of Ketchikan for that. Although the Stedman/Thomas Association would be happy to keep an eye on it during open hours. We have heard and it is clearly understood that the Port & Harbors department does not want to be responsible for supply & maintenance of the restrooms. We have \$68,500.00 from the CPV funds for this project.

OLD BUSINESS:

Agenda Item #1: CPV funding on hold at Ketchikan Gateway Borough.

Agenda Item #2: Berth I & II working group waiting on the tiger grant announcement that should be out no later than February 17, 2001.

Agenda Item #3: Discussion about requiring insurance on boats in the harbor. Mr. Corporon suggested "Salvage surcharge fee" at 15% up front if they had no proof of liability insurance with a limit of \$100,000.00. The boats that transport people would need to name the City of Ketchikan Port & Harbors on the policy as additional insured. Do we require this for reserve moorage, 3 month or 1 month permit? Do we exempt 20 foot and under boats. The paper work to keep track of this would be daunting. Board suggested that we do not keep track of it, but require them show proof of insurance when they renew reserve moorage, 1-month permit & 3-month permit. Do we have the daily boats show proof of insurance? Board is not in favor of the additionally insured. The board has mixed feelings on whether to exempt 20 foot & under. Mr. Robbins is wondering if we need to require the insurance. The board wants to table this until a later meeting.

Agenda Item #4: Changes to the Port & Harbors ordinances.

MOTION was made by Mr. Foley to recommend approval of the proposed changes except the Salvage Surcharge & forward to the City Council. **MOTION SECONDED** by Mr. Nesje. **MOTION PASSED** with Mr. Bray, Ms. Gellings, Mr. Malouf, Mr. Robbins &

Mrs. Gould.

Agenda Item #5: No updates on electrolysis in harbors at this time.

Agenda Item #6: 2010 budget has had no cuts from the City Council as of today, the PHAB Board suggests removing this item from the agenda. \$200,000.00 fish tax has been added to our operating budget.

Agenda Item #7: Renewal of PHAB Board members are done. This will be removed from the agenda.

NEW BUSINESS:

Agenda Item #1: New Restrooms downtown, if & where they should be located.
The PHAB Board feels that the Port & Harbors department should not be solely responsible for cost & maintenance of this facility.

MOTION was made by Mr. Robbins to endorse the concept of a public restroom adjacent to Stedman St. **MOTION SECONDED** by Mr. Foley. **MOTION PASSED** with Mr. Bray, Mr. Nesje, Mr. Malouf & Mrs. Gould. Nay by Ms. Gellings.

HARBORMASTER REPORT:

Berth III corrosion repairs opens January 5th 2010.

Berth I & II repairs opens January 6th 2010.

Thomas Basin will start the end of January or the beginning of February 2010 and should be done by April 1st 2010. Western Dock & Bridge got the bid.

The Denali grant application is still pending, January 2010 is the give out date.

We are losing two more ships in 2011, the Ryandam & a small Princess ship. We get the Disney ship that year.

We met with Cruise Line Agency of Alaska, the City Mayor and the berth representatives to review the 2010 schedule. We didn't make any changes to what was presented.

Low berth count at 800,000 people, 145,000 less than we had this year.

Port Security jobs are opening this week.

COMMITTEE MEMBER COMMENTS:

Mr. James "Rod" Bray

None

Ms. Donna Gellings

None

Mr. John Malouf

None

Mr. Dave Nesje

None

Mr. Dale "Mickey" Robbins
None

Mrs. Terri-Lee Gould
None

Mr. Richard Foley
None

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Malouf at 9:23 pm **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Ms. Gellings, Mr. Nesje, Mr. Robbins, Mr. Foley & Mrs. Gould

MINUTES APPROVED:

Chair/Vice Chair Signature

Date