

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: November 14, 2006**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:10 p.m., November 14, 2006, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

Mr. Rick Erickson
Ms. Donna Gellings
Mr. Dave Nesje (Chairman)
Mr. Dale "Mickey" Robbins (Vice Chairman)
Terri-Lee Gould

MEMBERS ABSENT:

	Excused
Mr. James "Rod" Bray	[x]
Mr. John Malouf	[x]
Mr. Martin Pihl	[x]
Mr. Lew Williams (Councilmember)	[x]

MOTION was made by Ms. Gellings to excuse all absent members. **MOTION SECONDED** by Mr. Nesje. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

STAFF PRESENT:

[x] Mr. Christopher Brewton
[x] Ms. Donna Ryan

PUBLIC PRESENT:

None

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the September 12, 2006 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Robbins. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

None

OLD BUSINESS:**Agenda Item #1: Bar Harbor Floats 3 & 4 – Weather Design Problem**

Mr. Brewton said that the permits are in place to move the floating breakwater from Casey Moran to anchor out as a temporary floating breakwater. He said that the breakwater would be moved after city council approval. Mr. Brewton said that he had a meeting with the Corps of Engineers and they are of the opinion that a permanent breakwater is a very feasible project whose cost would be approximately seven million dollars. The project would require congressional approval.

Agenda Item #2: Phase III – Prioritization of Projects, Special Meeting

Mr. Brewton said that the order of preference submitted with the capital budget is to replace Bar Harbor South floats five and six. He said any monies remaining would be used to upgrade electrical on Bar Harbor North floats ten and eleven.

MOTION was made by Mr. Robbins to remove this item from agenda. **MOTION SECONDED** by Mr. Erickson. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

Agenda Item #3: RAW FISH TAX

MOTION was made by Ms Gellings to remove this agenda item. **MOTION SECONDED** by Ms. Gould. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

Agenda Item #4: Rate Fee Comparisons: Garbage, Electric & Open Moorage

A general discussion ensued on current Ketchikan harbor fees as compared to other harbors in Southeast. Agenda Item #4 to remain on agenda for future consideration.

NEW BUSINESS:**Agenda Item #1: Approval of pursuing a grant to rebuild Knudson Cove from the Denali Commission.**

See Attachment No. 1 - Resolution recommending the City of Ketchikan pursue an application for the Denali Access System Waterfront Development Program

MOTION was made by Ms. Gellings to approve the resolution. **MOTION SECONDED** by Mr. Robbins. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

Agenda Item #2: Southeast Alaska Boating & Harbor Advertisement

A general discussion ensued with general consensus to remove agenda item.

OTHER NEW BUSINESS:

None

HARBORMASTER REPORT:

Mr. Brewton said that the funds from the State Department of Transportation for Knudson Cove will not be available until the transfer of the property is complete. DOT is required to disperse these funds before April 2008, after that date the funds are returned to the state's general fund. The State Department of Natural Resources will not proceed with the transfer until a Survey is completed. The city requested the survey in 2005; however DNR has a severe backlog of work requests. He said we continue to work on the problem.

The Port Project is moving along. Mr. Brewton said that the only problems that he is aware of at this time are that the 48" x 1" and the 48" x 0.875" pilings failed inspection. He said an alternate source has been located for the 48" x 1". They are looking at substituting 48" x 0.875" for the 48" x .75" which may be a acceptable replacement. It appears that delivery will not impact the schedule.

The Port Contractors are using the concrete float from Casey Moran as a staging area. He said the plan is to move it to Bar Harbor South for the temporary breakwater when the contractor is ready to remove it from Casey Moran (possibly in January).

Mr. Brewton said that the dates for the council to review the budget should be posted soon.

He said the Harbor Masters' Conference went well, with great support from staff and the Ketchikan Visitors' Bureau. Over eighty people attended and more than forty local business contributed. Senator Stedman was the keynote speaker. He spoke on the Harbors Deferred Maintenance Matching Grant Program that the State passed last year but did not fund. Senator Stedman said that this year they are asking for ten million dollars to start the fund. The State Department of Transportation provided a draft of the criteria to receive grants from the program; which is basically first come first served.

Mr. Brewton said that the final electrical analysis for Thomas Basin was completed yesterday. The only outstanding items are installing the address plates for the pedestals and installing power to the hot boxes for the backflow preventers.

The State Department of Natural Resources has requested that we be first responders in regards to the requirements for pilots aboard larger vessels. He said the booklets they provided are in the lobby for public information.

COMMITTEE MEMBER COMMENTS:

Mr. Rick Erickson thanked Mr. Brewton, then asked the date of the December meeting. He said he would not be able to attend that meeting.

Ms. Donna Gellings said Thank you – it was a good meeting.

Mr. Dave Nesje had no comments.

Mr. Dale "Mickey" Robbins had no comments.

Ms. Gould had no comment

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Nesje at 8:20 pm. **MOTION SECONDED** by Ms. Gellings. **MOTION PASSED** with Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Robbins, & Ms. Gould in favor; none opposed; four absent; and no vacant positions.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date

Attachment 1**PORT AND HARBORS ADVISORY BOARD
CITY OF KETCHIKAN ALASKA**

A RESOLUTION OF THE PORT AND HARBORS ADVISORY BOARD OF THE CITY OF KETCHIKAN, ALASKA RECOMMENDS THAT THE CITY OF KETCHIKAN AUTHORIZE AN APPLICATION FOR DENALI ACCESS SYSTEM WATERFRONT DEVELOPMENT PROGRAM FUNDING; AGREE TO PROVIDE FOR LOCAL MAINTENANCE OF SUCH FUNDED IMPROVEMENTS AS REQUIRED; AND ESTABLISH AN EFFECTIVE DATE

WHEREAS, federal highway legislation enacted in 2005, designated as SAFETEA-LU, provides for the Denali Commission to receive Federal-Aid Highway Funds for road and waterfront development in Fiscal Years 2006-2009; and

WHEREAS, annual appropriations could be up to \$13 million for roads and \$8 million for waterfront developments; and

WHEREAS, the Denali Commission's 2007 project selection effort will seek to blend new project starts and projects that are ready for construction in order to create a multi-year capital projects program; and

WHEREAS, the City of Ketchikan, Alaska is currently preparing to undertake design for a community waterfront development project that includes the replacement of facilities at Knudson Cove Harbor; and

WHEREAS, the City of Ketchikan is partnering with the Alaska Department of Transportation and Public Facilities to assume ownership of the State owned harbor facility; and

WHEREAS, the Denali Commission requires a maintenance commitment by the responsible municipal entity receiving funding under the Denali Access System Waterfront Development Program;

NOW, THEREFORE, BE IT RESOLVED by the Port and Harbors Advisory Board of the City of Ketchikan, Alaska as follows:

Section 1: By this resolution, hereby endorses grant funding in the amount of \$1,017,802 under the Denali Access System Waterfront Development Program. The cost of the entire proposed waterfront development project is estimated to be \$1,547,668.

Section 2: The Port and Harbors Advisory Board of the City of Ketchikan encourages the City of Ketchikan to commit to maintaining the waterfront development project funded under the Denali Access System Waterfront Development Program and be prepared to enter into and execute a separate maintenance agreement with the Denali Commission if required.

Section 3: This resolution shall become effective immediately upon adoption.

PASSED AND APPROVED by a duly constituted quorum of the Port and Harbors Advisory Board Council for the City of Ketchikan on this 14th day of November, 2006.

David Nesje,