

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: March 11, 2008**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 p. m., March 11, 2008, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

- [X] Mr. James "Rod" Bray
- [X] Mr. Rick Erickson
- [X] Ms. Donna Gellings
- [] Mr. John Malouf
- [] Mr. Dave Nesje (Chairman)
- []
- [X] Mr. Dale "Mickey" Robbins (Vice Chairman)
- [] Mr. Jason Harris (Council member)
- [X] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

- | | Excused |
|-----------------------------------------------|---------|
| [] Mr. James "Rod" Bray | [] |
| [] Mr. Rick Erickson | [] |
| [] Ms. Donna Gellings | [] |
| [X] Mr. John Malouf | [] |
| [X] Mr. Dave Nesje (Chairman) | [] |
| [] | [] |
| [] Mr. Dale "Mickey" Robbins (Vice Chairman) | [] |
| [X] Mr. Jason Harris (Council member) | [] |
| [] Mrs. Terri-Lee Gould | [] |

- [X] Mr. Steve Corporon
- [X] Mr. Les Zetterberg
- [X] Ms. Sue Kurle

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the January 8, 2008 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Erickson, Mr. Robbins, & Mrs. Gould

COMMUNICATIONS: None

PERSONS TO BE HEARD: None

OLD BUSINESS:

Agenda Item #1: Bar Harbor South Floating Breakwater Status

Sent a bid out showing that we have \$45,000.00 for this project last week. The bids that came through in December were all too high. We are hoping to have it done by next winter. Floats 4 & 5 will be replaced after the season is over.

Agenda Item #2: Approach City Council About Future Capital Money

Deferred until Jason Harris is at the meeting to go over the fish tax study. Ms. Gellings requested Ms. Kurlle to contact Petersburg & Homer and ask about the fish tax.

MOTION was made, Ms. Gellings to defer the capital money until Jason Harris is here to go over the fish tax study. **MOTION SECONDED** by Mr. Bray **MOTION PASSED** with Mr. Erickson, Mr. Robbins, & Mrs. Gould.

Agenda Item #3: Kayak Storage

Put on hold. Not cost effective at this moment. The builds runs about \$1,100.00 for 4 kayak storage tree. Keep research on file just in case there is a future need.

MOTION was made, Mr. Robbins to put discussion on kayak storage on hold until there is a need for it. **MOTION SECONDED** by Ms. Gellings **MOTION PASSED** with Mr. Erickson, Mr. Bray, & Mrs. Gould.

Agenda Item #4: Moorage Reservation Options

Mr. Corporon has not had the time available to get together with the harbor department to look into this. He stated he will put together a draft once we find an appropriate area for this. Some problems are not enough employees, no space with electricity and taking up space that fishing boats might need. Mr. Robbins did not think we had time to put it in place this season, so it was deferred until this fall.

MOTION was made, by Ms. Gellings to have a draft worked up for reserve moorage using the policies that other harbors are using. She then amended the motion to defer till fall 2008. **MOTION SECONDED** by Mr. Bray for both motion and amendment. **MOTION PASSED** with Mr. Erickson, Mr. Robbins, & Mrs. Gould.

MOTION was made by Mr. Erickson to look at the inside of City Float & Berth III as an opportunity for the harbor to receive funds from the usage. **MOTION SECONDED** by Ms. Gellings **MOTION PASSED** with Mr. Robbins, Mr. Bray, & Mrs. Gould.

Agenda Item #5: Casey Moran Update

Mr. Corporon stated that there are three items we are looking at funding.

1. Permanent floating breakwater for the southeast entrance. Extreme low tide seems to be the problem times. An estimated cost would be around \$100,000.00.
2. Redo the water system and loop it, estimated cost, \$80,000.00 to \$90,000.00.
3. Additional bull rails & safety rails. Estimated cost for bull rail on the harbor side 1, 5, 6, & 7 and harbor side of tender float is \$76,000.00. Safety rails, 30 inch high on the backside of city float & base float all the way down and the backside of the tender float is \$200,000.00. The council did not want that so they proposed to put metal supports bolted to a mini timber bull rail. Estimated cost

was \$120,000.00. There is 1.2 million left in the contingency for this. Ladders will be installed.

MOTION was made by Mr. Bray to the above Casey Moran updates listed in priority order but not #3, the safety rails & bull rails. **MOTION SECONDED** by Mr. Robbins. **MOTION PASSED** with Ms. Gellings, Mr. Erickson, & Mrs. Gould.

NEW BUSINESS:

Agenda Item #1: Fish Tax

Rod requested that we find out how much the fish tax is. This was deferred until Mr. Harris is in attendance in an above motion.

Agenda Item #2: Bollards between berth 1 & 2

Mr. Erickson asked Mr. Corporon to follow up with PND. These are the double bitted bollards that we've had some issues with last season. Make sure we are covered on bollard 15. Get something in writing. Mr. Zetterberg has the material for the catwalk on berth III.

OTHER NEW BUSINESS: None

HARBORMASTER REPORT:

Berth 1 & 2 repair project is on going & should be done by mid April. The master plan draft is out and we will have a meeting Thursday afternoon to review, and another public open house at the Civic Center next Wednesday night so the public has another chance to look at it. It will go to council April 3 instead of March 20th. It will be in three phases.

Berth III restroom and covered pavilion should be done about the third week in April.
Berth 4 should be ready by the start of the season in May.

The bid is out for the janitorial contract for port restrooms. Port crew will be keeping an eye on restrooms & garbage cans through out the day to take care of any overflows and restocking supplies.

All port operations positions will be wearing all the same uniform this season.

Bar harbor floats 5, 6, & 7 pre-construction meeting tomorrow. They will be built this season and swapped out this fall.

The grant application for 50/50 for Knudson Cove is still pending, we can only use the \$350,000.00 from Denali last year. We had to take out electric service to meet the numbers and listed it as an alternate if it comes in under.

Denali Grant was not funded for Hole in the Wall.

Borough Planning Commission says we have to paint the vender booths.

Mr. Corporon met with the Yacht Club to go over some of the concerns about seniors paying tax on stalls, when the fish cleaning station will be moved and when will major repairs be done and what to do about creosote planks.

COMMITTEE MEMBER COMMENTS:

Mr. James "Rod" Bray
Happy to see floats being fixed in Thomas Basin, keep it up.

Mr. Rick Erickson
None

Ms. Donna Gellings
None

Mr. Dale "Mickey" Robbins
None

Mrs. Terri-Lee Gould
None

ADJOURNMENT:

MOTION TO ADJOURN was made by Ms. Gellings at 9:00 p. m. **MOTION SECONDED** by Mr. Erickson. **MOTION PASSED** with Mr. Bray, Mr. Robbins, & Mrs. Gould.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date