

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 6/14/11**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

- [X] Mr. James "Rod" Bray
- [] Mr. Rick Erickson
- [X] Ms. Donna Gellings
- [] Mr. John Malouf
- [X] Mr. Dave Nesje (Chairman)
- [X] Mr. Richard Foley
- [] Mr. Dale "Mickey" Robbins (Vice Chairman)
- [X] Mr. Jason Harris (Council member)
- [X] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

- | | Excused |
|---|---------|
| [] Mr. James "Rod" Bray | [] |
| [X] Mr. Rick Erickson | [] |
| [] Ms. Donna Gellings | [] |
| [X] Mr. John Malouf | [] |
| [] Mr. Dave Nesje (Chairman) | [] |
| [] Mr. Richard Foley | [] |
| [X] Mr. Dale "Mickey" Robbins (Vice Chairman) | [] |
| [] Mr. Jason Harris (Council member) | [] |
| [] Mrs. Terri-Lee Gould | [] |

Harbor Staff Present:

- [X] Mr. Steve Corporon
- [] Mr. Les Zetterberg
- [X] Ms. Sue Kurle

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the 5/10/11 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mrs. Gould. **MOTION PASSED** with Mr. Bray, Mr. Nesje, Mr. Harris & Mr. Foley.

COMMUNICATIONS: None

PERSONS TO BE HEARD: None

OLD BUSINESS:

Agenda Item #1: CPV FUNDING

No update, we did a draft agreement for the Harborview Park project.

Agenda Item #2: Berth 1& 11 working group

No change, we had our first pre-construction meeting two weeks ago for the Berth I & II project.

Agenda Item #3: Changes to Port & Harbor ordinances including proof of insurance or pay surcharge

We changed the wording from "Port Parking Pass" to Port Access Pass". We defined the Port Of Ketchikan, which was not in the ordinances. We changed Passenger Warf age fees for pick up also, to close the loop hole. We changed the insurance surcharge to be for reserve moorage boats only. The surcharge will be charged at length of the boat or stall whichever is greater.

MOTION was made by Ms. Gellings to accept the changes to the Port & Harbors ordinances & forward to the city attorney. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mrs. Gould, Mr. Nesje, Mr. Harris & Mr. Foley.

Agenda Item #4: Updates on electrolysis in harbors

No update

Agenda Item #5: Stedman/Thomas Street Restrooms

Still pending

Agenda Item #6: Phase IV Harbor Master Plan, resolution regarding recommended project priorities & bond initiative

On hold

Agenda Item #7: Review 2009, 2010 Port & Harbor Revenue

The board would like to see 2010, 2011 revenue in September 2011.

Agenda Item #8: Discussion about water usage in Port & Harbor

Mr. Corporon said the Port & Harbor staff is fixing leaks as they are found. We will need to compare water usage to keep on top of problem areas.

NEW BUSINESS: None

HARBORMASTER REPORT:

Mr. Spokley talked with Mr. Corporon & Mr. Zetterberg about the plans for the Ward Cove area. He would like to see the city to lease & manage the drive down ramp & marina from him. He is hoping to be under construction next year. He has no presentation ready yet. The board is open to the concept.

KPU will be pulling all the payphones from the harbors and put a courtesy phone for local calls only on the outside of the Harbormaster building.

Our crew is painting & cleaning up around ramps and Port & Harbor signs.

Final close out of Knudson Cove project is on the council agenda this Thursday.

The next council meeting will have a memo stating that we will be going out to bid for both the Tour Venders & Food Venders before the end of 2011 season . Packets will go out the first week of August 2011 and bids will be due September 6, 2011 for both of them.

Thomas Basin project has been closed for about a month.

We have not been invoiced from Pool Engineering for work done on Berth I & II so Mr. Corporon contacted them and we should get that this week.

COMMITTEE MEMBER COMMENTS:

Mr. James "Rod" Bray

Do we manage the backside stall of the KYC building . They are putting too large of boats there and are causing problems for the other boat owners. The stairs at the Thomas Basin need to be fixed now.

Ms. Donna Gellings

None

Mr. Richard Foley

None

Mr. Jason Harris

None

Mrs. Terri-Lee Gould

None

Mr. Dave Nesje

None

ADJOURNMENT:

MOTION TO ADJOURN was made by Ms. Gellings at 8:15 PM. **MOTION SECONDED** by Mrs. Gould. **MOTION PASSED** with Mr. Bray, Mr. Nesje, Mr. Harris & Mr. Foley.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date