

PORT & HARBORS ADVISORY BOARD
Special MEETING MINUTES
DATE: 09/16/08

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., 09/16/08, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

- [X] Mr. James "Rod" Bray
- [X] Mr. Rick Erickson
- [X] Ms. Donna Gellings
- [X] Mr. John Malouf
- [X] Mr. Dave Nesje (Chairman)
- [X] Mr. Dale "Mickey" Robbins (Vice Chairman)
- [X] Mr. Jason Harris (Council member)
- [X] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

- [X] Mr. Richard Foley []

HARBOR STAFF PRESENT:

- [X] Mr. Steve Corporon
- [X] Mr. Les Zetterberg
- [X] Ms. Sue Kurle

OLD BUSINESS:

Agenda Item #4: 2009 Budget Review

Harbor operating budget, no comments on the operating budget, but well presented.

Port operating budget, we will need to ask the council to approve the backfill in the harbor budget for 3 full time harbormaster positions with Dave Timmerman moving into a full time Port Operations position. Finance controls the budget for employees. If its not approved we will be short ½ position. Mr. Corporon needs Mr. Amylon's permission to do this. We had permission to make our top 2 Port Security person's to become Harbormasters on the port. The board is ok with the Port-operating budget.

Capital Improvement Budget for Port. Mr. Corporon will not have anything new in the Port Capital Improvement Budget. The Public Art & Water Street Sidewalk Widening are ongoing projects.

Harbors Capital Improvement Budget. There may not be an increase in Harbor rates this year since we had a substantial one last year. After a long discussion, it was decided how to prioritize the CIP projects. See chart below.

1. Thomas Basin – Replace Broken Finger Floats - 2009
2. Thomas Basin/Stedman St Retaining Wall Repair - 2009
3. Bar Harbor South – Phase IIIA Improvements Replace Floats 5 & 6 - 2009
4. Bar Harbor North – Phase II Improvements Repair Several Areas of Concrete Spalling on the Floats - 2009
5. Knudson Cove – Harbor Replacement - 2009
6. Bar Harbor – Ramp, Grid, & Bulkhead Repair - 2010
7. Bar Harbor South – Phase IIIB Improvements Replace Floats 1N & 9 - 2011
8. Thomas Basin – Phase III Improvements Replace Ramps, Recoat Grids, Replace Hinges at all Access Points Between Main Float & Finger Piers, Improve Lighting - 2012
9. Bar Harbor North – Phase III Improvements Upgrade Electrical Service to Floats 10 & 11 & Install ADA Compliant Gangway - 2013
10. Hole-in-the-Wall – Phase II Improvements Upgrade Electrical Service, Replace Ramp, Replace Floats, Replace Breakwater - 2013

The Port & Harbor Advisory Board made a motion to list the projects in the above order, it was seconded and the motion passed with all board members.

Project Title	Priority	Prior Years	Adopted 2009			Projected Requirements				Five Year Total	Future Years	Total Project
			Reappro- priated	New Funding	Total	2010	2011	2012	2013			
Thomas Basin-Replace Broken Finger Floats	1			50,000	50,000					50,000		50,000
Thomas Basin/Stedman St Retaining Wall Repair	2		50,000		50,000					50,000		50,000
Bar Harbor South - Phase IIIA Improvements	3	2,899,225	230,775		230,775					230,775		3,130,000
Bar Harbor North - Phase II Improvements	4	225,000	1,190,000	688,000	1,878,000					1,878,000		2,103,000
Knudson Cove - Harbor Replacement	5	665,000	665,000		665,000					665,000		665,000
Bar Harbor - Ramp, Grid & Bulkhead Repair	6					2,700,000				2,700,000		2,700,000
Bar Harbor South - Phase IIIB Improvements	7						4,331,000			4,331,000		4,331,000
Thomas Basin - Phase III Improvements	8							3,706,000		3,706,000		3,706,000
Bar Harbor North - Phase III Improvements	9								1,000,000	1,000,000		1,000,000
Hole-in-the-Wall - Phase III Improvements	10								2,200,000	2,200,000		2,200,000
Total		3,789,225	2,135,775	738,000	2,873,775	2,700,000	4,331,000	3,706,000	3,200,000	16,810,775		19,935,000

Agenda Item #2 Fish Tax

The board feels that the harbors should get the fish tax to go towards repairs & replacement. Jason Harris will talk with the board if he is still on the council.

Agenda Item #1 Approach City Council About Future Capital Money with a Review of a 5 Year Plan

The board discussed this while looking at the agenda item 4.

Agenda Item #3 Funds From Inside of City Float & Berth III

The board discussed this while looking at the agenda item 4.

COMMITTEE MEMBER COMMENTS: None

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Robbins & **MOTION SECONDED** by Ms. Gellings. **MOTION PASSED** with Mr. Nesje, Mr. Bray, Mr. Erickson, Mr. Malouf, and Mr. Harris & Mrs. Gould.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date