

The Port Security Plan for 2004 was completed by the December 31, 2003 deadline. Ms. Kolanko was nominated for the Southeast Alaska Area Maritime Security Steering Committee for the Captain of the Port.

COMMITTEE MEMBER COMMENTS:

Mr. Dale "Mickey" Robbins would like to see some way for PHAB members to get written information *prior* to the monthly agenda being available. He suggested that members could stop by the office regularly, and pick the information up.

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Bray at 8:45 pm. **MOTION SECONDED** by Mr. Robbins. **MOTION PASSED** with Mr. Bray, Mr. Clepper, Mr. Nesje, Mr. Pihl, and Mr. Robbins, in favor; none opposed; Mr. Erickson, Mr. Malouf, and Mr. Williams absent, and one vacant positions.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date

COMMUNICATIONS:

1. Appointment of John Malouf to the Port & Harbors Advisory Board.
2. Reappointment of Rick Erickson to the Port & Harbors Advisory Board.
3. Reappointment of Dave Nesje to the Port & Harbors Advisory Board.
4. Report outlining KPFF Consultation Fees.
5. Tideland Conveyance to Ketchikan Gateway Borough.
6. City of Ketchikan Ordinance No. 03-1483 (Passenger Ship Fees).

MOTION was made by Mr. Clepper that Mr. Nesje go to the Legislative Information Office and fill out a request for Representative Williams to meet at his office with the Port & Harbors Advisory Board at his earliest convenience to discuss Port & Harbors issues. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Bray, Mr. Clepper, Mr. Nesje, Mr. Pihl, and Mr. Robbins, in favor; none opposed; Mr. Erickson, Mr. Malouf, and Mr. Williams absent, and one vacant positions.

Note: The Harbormaster would like it reflected in the minutes that she contacted the City Clerk first thing the next morning, and upon discussing the above motion, the Port & Harbors Advisory Board may not formally meet with the Legislative Information Office plus, as it would be in violation of the open meetings policy. Ms. Kolanko contacted Chairman and advisory board member Mr. Clepper who made the motion. They were advised that they may not use the Harbormaster's name, the Port & Harbors facilities, or the Port & Harbors Advisory Board's name to discuss any issues without proper procedure.

Note: The above motion should have been an informal request by members of the advisory redirecting the subject to the "other new business" section of these minutes, discussed and voted on there, to make the motion valid.

PERSONS TO BE HEARD:

None

OLD BUSINESS:

Agenda Item #1: State Harbor Transfer Agreement.

DISCUSSION ONLY

NEW BUSINESS:

OTHER NEW BUSINESS:

HARBORMASTER REPORT:

The Seattle Boat Show starts January 16, 2004. Mike Peters, one of the assistant harbormasters, will be representing the department by attending this event.

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: JANUARY 13, 2004**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:03 p.m., January 13, 2003, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

Mr. James "Rod" Bray
Mr. Timothy Clepper
Mr. Dave Nesje (Chairman)
Mr. Martin Pihl
Mr. Dale "Mickey" Robbins (Vice Chairman)

MEMBERS ABSENT:

Mr. Rick Erickson	Excused
Mr. John Malouf	[]
Mr. Lew Williams (Councilmember)	[X]
VACANT POSITION	[X]

STAFF PRESENT:

Ms. Lori Kolanko
Ms. Cheryl Rodgers

PUBLIC PRESENT:

None

MINUTES:

MOTION was made by Mr. Pihl to accept the minutes of the November 12, 2003 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Bray, Mr. Clepper, Mr. Nesje, Mr. Pihl, and Mr. Robbins, in favor; none opposed; and Mr. Erickson, Mr. Malouf, and Mr. Williams absent, one vacant positions.