

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 12/13/11**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

- [X] Mr. James "Rod" Bray
- [X] Mr. Rick Erickson
- [X] Ms. Donna Gellings
- [] Mr. John Malouf
- [X] Mr. Dave Nesje (Chairman)
- [X] Mr. Richard Foley
- [] Mr. Dale "Mickey" Robbins (Vice Chairman)
- [X] Mr. K J Harris (Council member)
- [] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

- | | Excused |
|---|---------|
| [] Mr. James "Rod" Bray | [] |
| [] Mr. Rick Erickson | [] |
| [] Ms. Donna Gellings | [] |
| [X] Mr. John Malouf | [] |
| [] Mr. Dave Nesje (Chairman) | [] |
| [] Mr. Richard Foley | [] |
| [X] Mr. Dale "Mickey" Robbins (Vice Chairman) | [] |
| [] Mr. K J Harris (Council member) | [] |
| [X] Mrs. Terri-Lee Gould | [] |

Harbor Staff Present:

- [X] Mr. Steve Corporon
- [] Mr. Les Zetterberg
- [X] Ms. Sue Kurle

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the 8/8/2011 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Erickson, Mr. Nesje, Mr. Harris, & Mr. Foley.

COMMUNICATIONS:

None

PERSONS TO BE HEARD:

Andrew Spokely talked with the board about tentative plans for the Ward Cove area development and how they would like to build it and have others such as the City of Ketchikan lease and run it. It will mainly cater to larger boats, fishing fleets and other boat & marina type businesses. Their goal is to build as much as possible locally. Mr. Spokely would like a list of names and e-mail addresses of the PHAB sent to him. Ms. Kurle asked for contact information and will send it to him.

OLD BUSINESS:

Agenda Item #1: CPV FUNDING

We will get our share in January 2012. We will be keeping the \$1.00 extra head tax in place so we can keep it here in Ketchikan instead of it going to the State of Alaska.

Agenda Item #2: Berth 1& 11 working group

On hold, they will meet in 2012.

Agenda Item #3: Changes to Port & Harbor ordinances

All changes have been approved except for required vessel insurance which was vetoed. A personal conduct code was added and passed.

MOTION TO remove item #3 from the agenda was made by Mr. Erickson. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Ms. Gellings, Mr. Nesje, Mr. Harris & Mr. Foley.

Agenda Item #4: Updates on electrolysis in harbors

There is nothing new at this time.

Agenda Item #5: Stedman/Thomas Street Restrooms

City of Ketchikan and the Borough are working together on a plan for restrooms behind SoHo CoHo and new platform at the top of the Stedman ramp.

Agenda Item #6: Phase IV Harbor Master Plan, resolution regarding recommended project priorities & bond initiative

The direction we have gotten from the city council is to make the drive down ramp the #1 project. To do this we would have to go after a bond of 5.5 million in a special election in April or May of 2012. The borough and city fish tax money would be dedicated the drive down ramp. Mr. Corporon did get them to release some of the fish tax funds to fix a substantial problem with the Bar Harbor Grid. The estimate is over \$300,000.00. The board was not happy about the drive down ramp being at the top of the list of things to do. Float 9 is in bad shape, float 10 and 11 electric is in bad shape and Hole in the Wall is becoming increasingly dangerous. Mr. Harris, Ms. Gellings and Mr. Nesje have committed to talking with various council members about this.

Agenda Item #7: Review 2010, 2011 Port & Harbor Revenue in November 2011

The board will look at the revenue again in 2012. Open moorage is down from 2010 because lower boat traffic levels. The reserve moorage is up in 2011. There are no rate increases that we know of at this time.

Agenda Item #8: Discussion about water usage in Port & Harbor
Mr. Corporon has not looked at the water usage reports yet. The staff is on top of repairs. Mr. Corporon will do a comparison of 2010 & 2011 usage in early 2012.

NEW BUSINESS:

Welcome KJ Harris

HARBORMASTER REPORT:

John Parsons is retiring. We are advertising for that position. It will close on 12-16-11. We hope to have the new person starting on 1/3/12.

A new building for Ketchikan Visitors Bureau will be built. The Administrative offices will have to move elsewhere. We are still negotiating with them.

Mr. Corporon wrote a memo detailing why we need to fill the Assistant Harbormaster position. We are getting caught up on neglected maintenance now that we have 2 full time maintenance positions.

Mr. Don Wright complained about our hot berthing policy to the city council. Mr. Corporon wrote him and the city council a letter to explain the city ordinances.

Mr. Corporon & Mr. Erickson are working on the 2012 cruise ship berthing assignments. There was a public meeting today. Total passenger count should be around 900,000.

PND is working on the design of the launch ramp. Berth I & II is progressing.

Bids for two food vendors opened last week and will be awarded at the next city council meeting. The tour vendor bids will open next Tuesday. Western Dock and Bridge was the low bidder for connecting Harborview Park to the promenade at 34,000.00. Ketchikan Gateway Borough is paying for that project.

COMMITTEE MEMBER COMMENTS:

Mr. James "Rod" Bray

Need lights fixed in Thomas Basin

Mr. Rick Erickson

Happy Holidays

Mr. K J Harris

He will talk with other city council members about a priority list of repairs and replacements that need to be done before a drive down ramp.

ADJOURNMENT:

MOTION TO ADJOURN was made by Ms. Gellings at 9:30 pm **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Erickson, Mr. Nesje, Mr. Harris & Mr. Foley.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date