

PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: November 08, 2005

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:05 p.m., November 8, 2005, in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

- [x] Mr. James "Rod" Bray
- [x] Mr. Rick Erickson
- [x] Ms. Donna Gellings
- [x] Mr. Dave Nesje (Chairman)
- [x] Mr. Martin Pihl
- [x] Mr. Dale "Mickey" Robbins (Vice Chairman)
- [x] VACANT

MEMBERS ABSENT:

- | | | |
|-----|----------------------------------|---------|
| | | Excused |
| [x] | Mr. John Malouf | [] |
| [x] | Mr. Lew Williams (Councilmember) | [] |

STAFF PRESENT:

- [x] Mr. Christopher Brewton
- [x] Mr. John Parsons
- [x] Ms. Donna Ryan

PUBLIC PRESENT: None

MINUTES:

MOTION was made by Mr. Bray to accept the minutes of the September 13, 2005 meeting of the Port & Harbors Advisory Board amended to reflect that Mr. Pihl was present. **MOTION SECONDED** by Ms. Gellings. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; two absent; and one vacant positions.

COMMUNICATIONS:

1. Notice of Martin Pihl and Mickey Robbins Re-Appointments.
Terms expire June 2008

2. Financial Reports/Sales Tax Report

PERSONS TO BE HEARD:

Rod Bray

My comment is – zincs on the gridirons – has that ever been addressed? I just spent some time at Thomas Basin gridiron again. They are gone.... just little steel bars there. We are letting some equipment that we paid big money to have installed just go away because they are not getting proper maintenance. I've been bringing this up since you've been here and for a year since before you got here. We need to get someone down there – the Bar Harbor one and Thomas Basin both of them – have no zincs on them.

And my other comment is that I hope we don't see maintenance staff disappear in the wintertime like have in years past. It seems like when the rain comes out staff disappears, we don't get any maintenance done. Spring comes around, they work on the port, summer comes around they don't have time. I borrowed a Float in Thomas Basin – Float 3 – that is so green and so slimy – Martin is worried about people tripping – I'm worried about people falling on there faces and breaking their neck. We need to get these guys down there in the winter time and pressure washing the entire floats.... the fingers the outsides of them...take and wrap a line around the bull rail and pull it back and it's just caked with green scum.... that's what our maintenance department is supposed to be taking care of is that kind of stuff. In years past, in the wintertime it seems like they just flat disappear. I'm hoping with the new management we are going to get more maintenance in our harbors, because they are our harbors now, they are not the states they are ours, we need to take care of them.

OLD BUSINESS:

**Agenda Item #1: Wait List Procedures
Discussion Only**

NEW BUSINESS:

**Agenda Item #1: Loading Zone Permit for Live Seafood Sales
Discussion Only
Note: No further action; remove agenda item**

**Agenda Item #2: Tall Ships
Discussion Only
Note: No interest; remove agenda item**

Agenda Item #3: Election of Chairman

MOTION was made by Ms. Gellings to elect Mr. Nesje to remain Chairman. **MOTION SECONDED** by Mr. Pihl. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; two absent; and one vacant positions.

Agenda Item #3: Election of Vice Chairman

MOTION was made by Mr. Bray to elect Mr. Robbins as Vice Chairman. **MOTION SECONDED** by Ms. Gellings. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; two absent; and one vacant positions.

OTHER NEW BUSINESS:

Agenda Item #1: Maxine Henderson retired

MOTION was made by Mr. Pihl to have a letter of appreciation with the Chairman's signature prepared for Maxine Henderson's retirement. **MOTION SECONDED** by Mr. Robbins. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; two absent; and one vacant positions.

HARBORMASTER REPORT:

Mr. Brewton presented the board members with the Port & Harbors guest pins and showed them the guest register. Mr. Brewton said that KPFF is acting as the port project inspector. They report that everything is on schedule with 80% of the bid item for demolition completed. He said that the GTA part of the contract was awarded to Bicknell Incorporated for \$279 thousand: they will starting construction and may have started already as that is required to be completed before the cruise ship season starts.

The corrosion protection part of the port project was awarded to Pool Engineering for \$1.55 million; they will start near January and finish before the cruise ship season. The

Port Expansion Working Group has a meeting scheduled for November 10th and a public meeting that night at the Ted Ferry Civic Center from 7:00 pm to 9:00 pm.

The new contract amendment No. 1 adds uplands improvements, public restrooms, a satellite visitors' bureau building and a few other small things. The contract has been amended essentially at no cost. They eliminated redoing the Tongass parking lot area and did this other stuff instead. Mr. Brewton offered the thirty percent design for the board to see. He responded to questions that about 800 feet of moorage would be lost at City Float with that design. A round table discussion ensued regarding the use of the rubble generated when the bridge is built. The potential and possible ways to utilize the rubble to provide additional harbor space were discussed.

Harbor Master Report continued

MOTION was made by Martin Pihl that the Port & Harbors Advisory Board express a serious concern over the lose of moorage space at City Float and efforts be made to seek replacements and in fact seek to increase moorage space but in no way interfere with the proceedings of the plans on extending the berth. **MOTION SECONDED for discussion** by Ms. Gellings. **MOTION PASSED** with Mr. Bray, Ms. Gellings, Mr. Malouf, Mr. Nesje, Mr. Pihl, Mr. Robbins, and Mr. Williams in favor; Mr. Erickson opposed; two absent; and one vacant positions.

Note: Mr. Nesje will take the motion to the next council meeting.

Mr. Brewton continued with the Harbor Masters report in saying that the Thomas Basin, Float 7 Replacement bid opening is November 28th the estimated cost float is \$300 thousand. The specifications for the electrical upgrades to floats 3 & 4 In Thomas Basin is due April 4, 2006. The Phase III bid opening is extended to November 16th. He said that the Knutson Cove and Hole-in-the-Wall transfer is still in progress, they are working with the Borough to get that accomplished. Mr. Brewton said the harbors received \$45 thousand from the State of Alaska for all six Hole-in-the-Wall access ramps/floats replacement. He said that the project is being done in-house and will be completed with as little impact on users as possible. He said it should be completed before the end of December. Mr. Brewton said the State Port Administrators' Conference in Valdez on October 11 was very informative and that Ketchikan will host the conference next year. He discussed the Denali commission and its suggestion on obtaining funding. He has a meeting scheduled with the Core of Engineers to discuss work on the harbors. Mr. Brewton said that a breakwater at Bar Harbor South is a priority as all the boats on the south side of that float have been moved off Float 3 because of the wind damage to boats and float. He said that the Association has passed a deferred maintenance resolution that they are sending to the State legislature and it will be on the City Council agenda November 17th. The resolution goal is a fifty-fifty split to pay for the harbors deferred maintenance. Mr. Brewton said that Ketchikan will host two Port Security exercises in March 2006. The minor changes to the Port Security Plan have been submitted to the Captain of the Port. Mr. Brewton discussed the proposed Budget FY2006.

MOTION was made by Mr. Nesje to hold a special Port & Advisory meeting to review the Port & Harbors Budget and make recommendations to Council on November 15th at 7:00 pm. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings, Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; none absent; and one vacant positions.

Mr. Brewton continued his report by noting the Port Security 100 yard exclusionary zone for escorted vessels was finalized and is a permanent rule. Max Henderson retired as of November 1st and he said he is updating the job description before submitting and filling that position. Mr. Brewton queried the board with the possibility of applying the electrical extension agreements currently in place for landowners to the floats. A discussion ensued. Mr. Brewton spoke briefly about Alaska Sea Services Scholarship

Program. He presented a diagram to reorganize the parking lot to improve traffic flow in relation to the wash off area and increase automobiles with trailer parking spaces.

COMMITTEE MEMBER COMMENTS:

Mr. James "Rod" Bray spoke under person to be heard.

Mr. Rick Erickson No Comment

Ms. Donna Gellings said she would see everyone on Thursday.

Mr. Dave Nesje said that he is really sad that the new float installed at Bar Harbor are getting tore up by the weather and that the designers did not take into account the wave impact from the wind. He asked Mr. Brewton to speak with Mr. Hansen to see what, if any, recourse we have.

Mr. Martin Pihl asked Mr. Brewton if there was a maintenance plan for the repairs to the concrete on the float. Mr. Brewton said that yes the were working on Float 8 and looking at recommendations for repair with KPFF.

Mr. Dale "Mickey" Robbins No comments

ADJOURNMENT:

MOTION TO ADJOURN was made by Mr. Robbins at 9:30 pm. **MOTION SECONDED** by Mr. Nesje. **MOTION PASSED** with Mr. Bray, Mr. Erickson, Ms. Gellings. Mr. Nesje, Mr. Pihl and Mr. Robbins in favor; none opposed; two absent; and one vacant positions.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date