

**PORT & HARBORS ADVISORY BOARD
MEETING MINUTES
DATE: 3/8/11**

CALL TO ORDER:

The Port & Harbors Advisory Board meeting was called to order at 7:10 P. M., in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

ROLL CALL:

MEMBERS PRESENT:

[X] Mr. James "Rod" Bray
[] Mr. Rick Erickson
[X] Ms. Donna Gellings
[X] Mr. John Malouf
[X] Mr. Dave Nesje (Chairman)
[X] Mr. Richard Foley
[] Mr. Dale "Mickey" Robbins (Vice Chairman)
[] Mr. Jason Harris (Council member)
[] Mrs. Terri-Lee Gould

MEMBERS ABSENT:

	Excused
[] Mr. James "Rod" Bray	[]
[X] Mr. Rick Erickson	[]
[] Ms. Donna Gellings	[]
[] Mr. John Malouf	[]
[] Mr. Dave Nesje (Chairman)	[]
[] Mr. Richard Foley	[]
[X] Mr. Dale "Mickey" Robbins (Vice Chairman)	[]
[X] Mr. Jason Harris (Council member)	[]
[X] Mrs. Terri-Lee Gould	[]

Harbor Staff Present:

[] Mr. Steve Corporon
[X] Mr. Les Zetterberg
[] Ms. Sue Kurle

MINUTES:

MOTION was made by Ms. Gellings to accept the minutes of the 2/8/11 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Foley.

COMMUNICATIONS:

1. E-mail from Loring Service Area requesting old floats from Knudson Cove Harbor. Board had a discussion and had no objection.

MOTION was made by Ms. Gellings no objection from the board to the concept in the Loring area communication. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Foley.

2. Letter from Survey Point Holdings, Ethan Berto requesting the use of the old Hansen Float to extend Berth IV Tender Float. Board had a discussion and had no objection.

MOTION was made by Mr. Nesje no objection from the board to the concept in the Survey Point Holdings communication. **MOTION SECONDED** by Ms. Gellings. **MOTION PASSED** with Mr. Malouf, Mr. Bray, & Mr. Foley.

3. Letter from Guard Island Heritage, Inc. asking the City of Ketchikan to consider a means of donating excess wood decking and stringer materials that will be dismantled in the city's next dock deck replacement project to assist in the building of 1,200 foot boardwalk circumnavigating Guard Island just above the high tide line. This would go a long way to help them complete the renovation and public access work for the historic Guard Island Lighthouse. Board had a discussion and had no objection.

MOTION was made by Ms. Gellings no objection from the board to the concept in the Guard Island Heritage, Inc. communication. **MOTION SECONDED** by Mr. Bray. Mr. Nesje voted no ref. **MOTION PASSED** with Mr. Malouf, & Mr. Foley.

PERSONS TO BE HEARD: None

OLD BUSINESS:

Agenda Item #1: CPV FUNDING

Stedman/Thomas restrooms are part of the Borough CPV funding.

Agenda Item #2: Berth 1 & 11 working group

No Change

Agenda Item #3: Discussion about requiring proof of insurance or paying a surcharge on boats in harbors

A copy of Juneau & Seward's city codes that requires insurance to stay in the harbors. Seward's required insurance or they can not be in the harbor and Juneau's requires a non refundable surcharge if there is not insurance coverage.

Agenda Item #4: Changes to Port & Harbor ordinances

MOTION was made by Mrs. Gellings to defer Items 3 & 4 until next meeting at which time this will be presented again incorporating a model after the Juneau ordinance.

MOTION SECONDED by Mr. Bray. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Foley.

Agenda Item #5: Updates on electrolysis in harbors

Mr. Zetterberg is working on this.

Agenda Item #6: Stedman/Thomas Street Restrooms

This is part of the Borough's CVP funding.

Agenda Item #7: Phase IV Harbor Master Plan

The next meeting will be 3/22/11, e-mail the board when the report from PND is available.

NEW BUSINESS: Incentive Program Discussion

What can we do to bring the boaters to Ketchikan Harbors to give them a more positive experience? Leave on the agenda for further discussion.

MOTION was made by Mrs. Gellings for a revenue report for 2009 & 2010 for port & harbors to be a new business item on the next agenda. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Foley.

MOTION was made by Mr. Nesje to put a discussion about Harbor & Port water usage as new business for next meeting. **MOTION SECONDED** by Ms. Gellings with a amendment to see usage comparison from summer & winter. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Foley.

HARBORMASTER REPORT:

Knudson Cove is behind schedule due to cold weather. Planks are being poured in a heated warehouse at 10 mile. They will likely not finish the project until the extreme low tides during the 3rd week of April.

Thomas Basin is about a week behind their original schedule but they appear to have plenty of time to finish on time. All fingers were removed last week and they plan to install new fingers starting next week.

Pool is staging equipment and materials to start Berth 1 & 2 interim repairs. Most of the work will be along the Front Street Extension.

Phase I of the Berth 1 & 2 replacement project is being advertised on the city's web site starting today. Ads will run in the paper starting Saturday. Bids will be due on April 5, 2011.

The second full time maintenance person starts this week.

We have been dealing with numerous water issues due to the extended cold temps but all have been resolved as of yesterday. Some of the temporary fixes will get more permanent fixes soon.

We are still on track for the next Harbor Phase IV public meeting at the Civic Center on March 22 from 6:00 p.m. to 8:00 p.m. We will provide information from PND as soon as we receive it.

COMMITTEE MEMBER COMMENTS:

Ms. Donna Gellings: Attend the March 22, 2011 meeting.

ADJOURNMENT:

MOTION TO ADJOURN was made by Ms. Gellings at 8:30 P.M. **MOTION SECONDED** by Mr. Foley. **MOTION PASSED** with Mr. Malouf, Mr. Nesje, & Mr. Bray.

MINUTES APPROVED:

Chair/Vice Chair Signature

Date