

**PORT & HARBORS ADVISORY BOARD  
MEETING MINUTES  
DATE: 12/14/10**

**CALL TO ORDER:**

The Port & Harbors Advisory Board meeting was called to order at 7:00 PM., in the Port & Harbors Department Office Building, 2933 Tongass Avenue, Ketchikan, Alaska.

**ROLL CALL:**

**MEMBERS PRESENT:**

[ X ] Mr. James "Rod" Bray  
[ ] Mr. Rick Erickson  
[ X ] Ms. Donna Gellings  
[ ] Mr. John Malouf  
[ X ] Mr. Dave Nesje (Chairman)  
[ X ] Mr. Richard Foley  
[ X ] Mr. Dale "Mickey" Robbins (Vice Chairman)  
[ X ] Mr. Jason Harris (Council member)  
[ ] Mrs. Terri-Lee Gould

**MEMBERS ABSENT:**

|   | Excused |
|---|---------|
| [ ] Mr. James "Rod" Bray                      | [ ]     |
| [ X ] Mr. Rick Erickson                       | [ ]     |
| [ ] Ms. Donna Gellings                        | [ ]     |
| [ X ] Mr. John Malouf                         | [ ]     |
| [ ] Mr. Dave Nesje (Chairman)                 | [ ]     |
| [ ] Mr. Richard Foley                         | [ ]     |
| [ ] Mr. Dale "Mickey" Robbins (Vice Chairman) | [ ]     |
| [ ] Mr. Jason Harris (Council member)         | [ ]     |
| [ X ] Mrs. Terri-Lee Gould                    | [ ]     |

**Harbor Staff Present:**

[ X ] Mr. Steve Corporon  
[ ] Mr. Les Zetterberg  
[ X ] Ms. Sue Kurle

**MINUTES:**

**MOTION** was made by Ms. Gellings to accept the minutes of the 9/14/10 meeting of the Port & Harbors Advisory Board. **MOTION SECONDED** by Mr. Harris. **MOTION PASSED** with Mr. Bray, Mr. Nesje, Mr. Robbins & Mr. Foley.

**COMMUNICATIONS:** None

**PERSONS TO BE HEARD:** None

## **OLD BUSINESS:**

### **Agenda Item #1: CPV FUNDING**

Ketchikan Dock Company is submitting to Ketchikan Gateway Borough for CPV funding for the Berth IV Tender Float Extension & also a covered area for passengers down there adjacent to the ramp. We want the Arts Council to submit to Ketchikan Gateway Borough for the Way Finding Art. These are in the Ports budget but would like to get CPV funding to cover them. The City of Ketchikan will not get CPV funds until sometime in 2012. The first year will more than likely pay back the "Economic Development fund". The loan was used for port development. After it is paid back, the funds would be used for Port & Harbor projects that will benefit tourism.

### **Agenda Item #2: Berth 1& 11 working group**

Group is still on hold, we are working on a few things leading up to that. Ketchikan Visitors Bureau building is one of the issues.

### **Agenda Item #3: Discussion about requiring proof of insurance or paying a surcharge on boats in harbors**

On hold.

### **Agenda Item #4: Changes to Port & Harbor ordinances**

On hold for new attorney.

### **Agenda item #5: Updates on electrolysis in harbors**

No updates.

### **Agenda item #6: Stedman/Thomas Street Restrooms**

Ketchikan Gateway Borough is looking at funding this along with a transit stop. No location has been decided on.

### **Agenda item #7: Budget update**

Final budget meeting is 12/16/10, Thursday. Port & Harbors budget is good. The city council approved 5 more cameras for the harbors to be added to the 2011 budget. Fish tax was given back to Ports & Harbors reserve thanks to Mr. Harris.

**NEW BUSINESS:** None

## **HARBORMASTER REPORT:**

Our department has hired the same person for the last few years to fill the 2 temporary Maintenance positions for 6 months then lay off for 1 month and rehire for 6 months with permission from Human Resources. The City of Ketchikan was audited by PERS and was told that we can no longer do this practice. We have not received the final report. We were told we could not hire the same guy back so we hired someone else. A discussion was held about changing the 1 Temporary Maintenance positions to 1 Permanent Maintenance position. Mr. Harris said he would support this.

**MOTION TO** support changing the 1 full time Temporary Maintenance position into 1 permanent full time Maintenance position was made by Mr. Robbins. **MOTION SECONDED** by Mr. Bray. **MOTION PASSED** with Mr. Harris, Mr. Nesje, Ms. Gellings & Mr. Foley.

Knudson Cove ramp is being dredged, the new float should be here in a couple of weeks. It should be done by mid April 2011.

Thomas Basin float 5 drawings have been approved and should start showing up in February 2011 for installation in March 2011.

We received 3 proposals for Harbor Phase IV design work, R & M Engineering Ketchikan, Reid Middleton Seattle & PND out of Juneau. We reviewed and scored them, we recommended PND out of Juneau with the highest score. It will go to the City Council Thursday night.

We are looking into what needs to be done to allow a city bus stop on the port.

Secon will be staging at Berth III for the viaduct project. Will be out before April 30, 2011.

2011 cruise ship schedule is out. It will be a little over 800,000 total passenger count. Wednesday will be slow in 2011. 25% Berth I, 23% Berth II, 27% Berth III & 25% Berth IV.

We are having 6 dock carts made by Homestead Skiffs.

We are also looking into building net racks and net shoot.

**COMMITTEE MEMBER COMMENTS:** Happy Holidays

**ADJOURNMENT:**

**MOTION TO ADJOURN** was made by Ms. Gellings at 8:10 pm **MOTION SECONDED** by Mr. Harris. **MOTION PASSED** with Mr. Bray, Mr. Nesje, Mr. Robbins & Mr. Foley.

**MINUTES APPROVED:**

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Chair/Vice Chair Signature

Date