

City of

Ketchikan

Alaska's 'First City'



City of Ketchikan Fire Department

Dear Business Owner / Manager:

The Ketchikan Fire Department has initiated a Business Self-Inspection program. This program is free-of-charge and is designed for the general business that has a low-hazard potential for fires and life safety concerns. The primary occupancies targeted for this program are office buildings, shopping centers, markets, and storage warehouses containing low-combustibility products.

The self-inspection program will allow these "low-hazard" businesses to be inspected by **YOU**, the owner or manager, on a 12-month inspection cycle. We hope that by allowing you to identify and eliminate common fire hazards, we will encourage you to continue to maintain a fire-safe environment for your business **WITHOUT** a visit from the Fire Department every 12 months.

In order to make our self-inspection program successful, we want to make it as user friendly as possible. By following the simple instructions and using the self-inspection worksheet, you will be able to conduct a fire safety inspection of your building at your convenience. As always, if you have any questions or need help with your self-inspection, the Fire Department is available to answer questions.

You may reach The Fire Prevention Division at, **907-225-9617**, and if necessary would, be happy to come to your business and assist you.

With your support and cooperation, we can make Ketchikan a safer community for all of us. We believe this program will cause less interruption and inconvenience for everyone.

Thank you for your time and effort in this matter.

Richard Leipfert
Public Safety Director